BrightDesk Office Supply Co.

410 Market Street, Harrisburg, PA 17101 | billing@brightdesk.example

INVOICE

Invoice #	INV-2291
Invoice date	October 20, 2026
Due date	November 19, 2026
Terms	Net 30
PO #	PO-1048

Bill to

Keystone Ledger Partners LLC
Accounts Payable
22 Front Street, Suite 300
Harrisburg, PA 17102

Description	Qty	Unit price	Amount
Ergonomic office chair, mesh back	4	$289.00	$1,156.00
Standing desk converter, 32 in	2	$215.00	$430.00
Laser printer toner, high yield	6	$84.50	$507.00
Copy paper, 10-ream case	5	$52.00	$260.00
		Subtotal	$2,353.00
		Sales tax (6%)	$141.18
		Total due	**$2,494.18**

Pay by ACH to BrightDesk Office Supply Co. Questions: billing@brightdesk.example

Sample invoice made up for a Stepthrough lesson. Not a real company.